

Personal Data Protection Policy

Objectives

Ocean Glass Public Company Limited and its subsidiaries ("the Company") respect the privacy of personal data and aware of the importance of protecting personal data in order to prevent unauthorized persons from knowing or making use of the information. The company therefore established Personal Data Protection Policy to be a guideline according to Personal Data Protection Act B.E. 2562 and / or further amendment.

Scope

Personal Data Protection Policy applies to all activities of the Company that related to personal data information.

1. Definitions

Personal Data means any information relating to a Person which enables to identify individually whether directly or indirectly such as name-surname, address, telephone number, but not including the information of the deceased persons.

Sensitive Personal Data means data consisting of racial, ethnic origin, political opinions, religious or philosophical beliefs, person's sex life, proceedings or sentence of the court, health data, genetic data, and biometric data.

Data Controller means the Company or employees who have authority to make decisions or having duties to collecting, use, or disclosure of the personal data.

Data Processor means the Company or employees who operate activity in relation to collecting, use, or disclosure of the personal data pursuant to the orders given by or on behalf of a Data Controller, whereby such person is not the data controller.

2. **Personal Data Collection** can be conducted within the purpose of lawful and as necessary under the purpose of the Company. The Company shall inform Data Subject to acknowledge and consent before collecting data except;

2.1 to prevent or avoid danger to a person's life, body or health;

2.2 to enter into contract with the Data Subject;

2.3 to perform of a task carried out in the public interest, or exercising of official authority vested in the Data Controller;

2.4 to perform the request of the court or investigation officer;

2.5 to comply with the legal obligation of Data Controller;

2.6 to achieve the purposes in making of historical documents, historical annals, study, research, and statistical for public interest.

3. **Purpose for Collection, Disclosure, and Usage of Personal Data**

Personal Data shall be collected, disclosed, and used within the purpose of lawful and operation of business. This includes the disclosure of information that is exempt from requesting consent in accordance with clause 2.1 - 2.6; and for the purposes of business, which are:

3.1 to be used for selling the products of the Company through online and offline;

- 3.2 to be used for identity verification, notification, changes of terms and conditions as well as delivering products;
- 3.3 to be used for lucky draw, contest, or sales promotion activities;
- 3.4 to be used for marketing activities, advertisement, public relations, satisfaction survey, Q&A, giving product knowledge, experience, and service;
- 3.5 to be used for submission of newsletter;
- 3.6 to be used for improvement in website and customer services;
- 3.7 to be used for hiring contractor, purchasing raw material, outsourcing services;
- 3.8 to be used for selection of candidate, employment, safety and health of employees;
- 3.9 to be used for receiving complaint matters.

4. Rights of Data Subject

Data subject may request for the following in accordance with the procedures of the Company;

- 4.1 request for provide copy of Personal Data or disclose the acquisition of Personal Data;
- 4.2 request for correction change Personal Data that is not correct, inaccurate, not up-to-date;
- 4.3 request for delete or destroy Personal Data.

The Company may deny such rights subject to applicable laws or court order.

5. Security in collecting of Personal Data

In compliance with the Information Technology Security Guideline, the Company limits accessing of Personal Data and encrypts by using password. The Company will carry out appropriate measures to prevent Personal Data from being used without permission.

6. Service Providers/Cross-Border Disclosure

The Company may share Personal Data with outsource service providers such as information processing, market research, satisfaction survey, extending credit, fulfilling customer orders, delivering products. These outsource service providers are obligated to protect Personal Data.

The Company may transfer to, and/or disclose Personal Data to an overseas recipient. The Company shall take appropriate measurement to ensure that the overseas recipient does not breach Data Privacy Law.

7. Contact Person

The Company appointed Company Secretary to be a coordinator of the matters related to the Personal Data Protection. Any query or question please contact Tel 02 661-6556 ต่อ 1200 Email: rakdee@oceanglass.com

This shall come into effect from 15 May 2020.

Announced on 30 April 2020

(---Signature---)

Mr.Chakri Chanruangvanich

Chairman of the Board